

KJC CONSULTING

Business and Economic Consultants

Kevin J. Cooper

Oct. 29, 1993

MEMORANDUM

To: Elgin City Council
From: Kevin Cooper
RE: Progress Report on 2010 Contractual Work

Rural Development Initiatives (RDI) had indicated they might not provide us with any additional assistance in strategic planning if we could not show a commitment to finishing the process. They suggested we get more community members involved and show a commitment to finishing the process.

The Committee planned and sponsored a meeting on Saturday October 23, 1993. The meeting was to inform the community of 2010's vision of the community, get feedback and support from the community on the vision, let them know the planning process still need to be completed, and invite those interested to join 2010 in completing the plan and beginning its implementation. The meeting was an unqualified success! There were over 30 people who attended and most said they would join the committee.

Much of my work this past month was spent preparing for this meeting and keeping records of meetings. I spent a significant amount of time preparing flyers that went out in the Foodtown Advertisements. I also prepared a and sent out one grant application and a press release for the Observer which they decided not to print. I have prepared minutes for the three meetings held in October which are available upon request.

I anticipate spending much of November applying for additional funding, especially funds to match the money pledged by the Council. I have prepared a list of potential financing sources for your review and identified some technical issues which you may want to discuss.

I believe the process will show significant results for many years. I am confident that with the addition of new members will add to the momentum and create a balanced community response team. Thank you for your support and interest in this important effort.

POTENTIAL FUNDING SOURCES
ELGIN 2010 COMMITTEE
Potential Sources of Funding

A. Technical Assistance/Committee Activities

1. Rural Development Initiatives (Lynn Youngbar)
2. Oregon Economic Development Department
3. Corporate and Private Donations
4. City of Elgin
5. Union County Economic Development Fund (Transient Room Tax)

B. Project Financing

1. Oregon Regional Strategies Program
2. Oregon Community Development Block Grant Program
3. US Forest Service Economic Recovery Program
4. Meyer Memorial Trust
5. Northwest Area Foundation
6. Oregon Special Public Works Program
7. Oregon Downtown Development Association
8. Bank Foundations
9. County Work Crew (In-kind Labor)
10. Local Businesses (Donations of Materials)

Many other resources are available. These are the primary sources of funding and assistance used in community and economic development activities. Additional resources will be researched as needed.

KJC has developed a schedule for persuing financing which will be presented to the 2010 Committee at its Nov. 4, 1993 meeting. Upon their review and approval, KJC will begin submitting proposals according to the schedule.

Some resources will require the City of Elgin be the applicant. The city may want to receive all funds and disburse through its accounting system. Certainly, all funds for our contract should go through the city. If the city would prefer funds be handled through another entity, this preference should be stated as soon as possible.

Oct. 29, 1993

STATEMENT OF EXPENSES

Client: City of Elgin

Project: 2010 Committee Administration

For the Period: October, 1993

Billing Detail:

Labor:	24 hours @ 440/hr	\$960.00
Duplicating:	1,917 Copies @ \$.05/copy	95.85
Postage:	Actual Costs	2.90

Total Billing for October \$1,058.75

Due Payment Date: Nov. 13, 1993